

**Columbia Slough Watershed Council
General Meeting Minutes**

Date: Monday, July 23, 2018

Time: 5:00 PM to 7:30 PM

Place: Kenton Library

Board of Directors

NAME	GOVERNMENT AGENCIES	AFFILIATION	
Kathy Shearin	EMSWCD	Urban Lands	
Phil Ralston	Port of Portland		yes
Lynn Barlow	City of Portland	Parks and Recreation	yes
Keri Handaly	City of Gresham		yes
NAME	NEIGHBORHOODS	AFFILIATION	
Erwin Bergman	Cully		
Linda Robinson			
Bob Dolphin	Fairview		yes
NAME	ENVIRONMENTAL	AFFILIATION	
Troy Clark		Portland Audubon	yes
NAME	RECREATION	AFFILIATION	
Tulani Freeman			
NAME	TRIBAL-CULTURAL RESOURCES	AFFILIATION	
NAME	BUSINESS	AFFILIATION	
Travis Skidmore	Boeing Portland		
Adam Reese	Apex Corp	Columbia Corridor Association	yes
	ACADEMIC & SCIENTIFIC	AFFILIATION	
	AT-LARGE	JOB / AFFILIATION	
Meei Lum			
NAME	CSWC STAFF	JOB / AFFILIATION	
Jamie Stamberger	Interim Executive Director	CSWC Staff	yes

Susanne Raymond	Outreach Director	CSWC Staff	
Jennifer Starkey	Education Director	CSWC Staff	
Matthew Lee	Stewardship Director	CSWC Staff	
Kirk Fatland	Volunteer Coordinator	CSWC Staff	
Monica McAllister	Nadaka Park Coordinator	CSWC Staff	
Amira El-Cherbini	Educator	CSWC Staff	
Jakob Jarecki	Habitat Restoration Educator	Americorps Member	
Name	CSWC OFFICERS	JOB / AFFILIATION	
Bob Dolphin	Chair		yes
Troy Clark	Vice-Chair	Audubon	yes
Nancy Hendrickson	Treasurer	City of Portland	yes
Sunny Simpkins	Secretary	MCDD	yes
NAME	VISITORS	JOB / AFFILIATION	
Anna Buckley		Portland Water Bureau	yes

- 5:00 Dinner
- 5:15 Welcome – Brief Introductions
- 5:30 Business Meeting

Minutes

- Adam Reese motion to approve May minutes. Troy seconds. Group approves.
- Phil motions to approve June minutes. Adam Reese seconds. Groups approves.

Check Signers

-We need to update check signers. Bob suggests we add Jamie as a check signer. Adam motions to have Bob, Troy, Sunny, and Jamie to be check signer. Troy seconds. Group approves.

ED Transition

-Jamie Stamberger is the interim executive director. Need to create a work plan to address all the loose ends and transition.

ED Search Committee

-Phil is heading up search committee.

Proposed Timeline

- i. Create job posting/description 7/4-8/1

- ii. Advertise 8/1-9/1
- iii. Evaluate Apps 9/1-9/15
- iv. Interview 9/30
- v. Offer and start by 10/15

Financial Report

Income was 525K, expenses was 537K. OWEB has not been invoiced. We need to follow up with Verde on Explorando and Cully Park Opening expenses. Financial report will not be approved until end of the year is closed up.

Committee Reports

Fundraising update-Council is 75% dependent on grants which makes administration very complicated. We need to build income source not just based on grants.

Could we use merchandising to raise funds? Group is open to this idea.

We need a donor a software program to manage our system.

Do we have a subscription to greenlight? Need to make sure we have the right one.

On-going memberships is an idea. Like an OPB membership.

We did not receive the Fish and Wildlife grant. Need to make up those funds.

Building Committee

Explanation on the framework and

Regatta

Rivergate and IRC are new sponsors. We need additional sponsors. The water level is low already. Will the tides impact it?

We need information about what the budget for the event to make sure this is a cash positive event.

We need more boats and paddles. We need more raffle items. Traffic cones-Lynn can bring 10. Keri will ask American Barricade. If anyone is successful in securing cones, contact Meei, and copy Kirk & Susanne.

VIP boat rides (as prizes for donors) will be scheduled at another time. Only Boeing is doing their VIP boat ride on the day of the Regatta.

Thank you, Board members, for stepping up at the Regatta – Kirk has your responses and will be giving you appropriate jobs on the day. If you have not yet responded, please do so.

Still need an announcer for the event! Any closet microphone hogs out there?

JEDI:

Meyer Memorial Trust grant – Matt, Keri and Nancy worked on getting this grant submitted. It is to fund planning to make a workplan and a long-term funding for a CTGR position to interact with Watershed Councils.

Partners are Confederated Tribes of Grande Ronde and Shawn Morford of the Oregon Association of Watershed Councils.

Announcements:

Jake our Americorps is moving back to Minnesota. Please contribute to his gas card.

We need to determine where our tour is next month.

Other announcements:

Nancy is meeting with a HR specialist that is willing to donate her time to help us with our employee manual.

Adam suggested having Corky Collier and Robert Spurlock to discuss upcoming trails.

Anna Buckley updated the board that the Water Bureau is re-evaluating their education program with that watershed council. They would like a stronger connection between Water Bureau programs and the council.

BES is starting education program on fish safety from the slough.