

**Columbia Slough Watershed Council  
General Meeting Minutes**

**Date: Monday, January 28, 2019**

**Time: 5:00 PM to 7:30 PM**

**Place: Gresham City Hall - 1333 NE Eastman Parkway, Gresham, OR 97030**

<b>NAME</b>	<b>GOVERNMENT AGENCIES</b>	<b>AFFILIATION</b>	
Keri Handaly	City of Gresham		x
Kathy Shearin	EMSWCD		x
<b>NAME</b>	<b>NEIGHBORHOODS</b>	<b>AFFILIATION</b>	
Erwin Bergman	Cully		x
Bob Dolphin	Fairview		(officer)
<b>NAME</b>	<b>ENVIRONMENTAL</b>	<b>AFFILIATION</b>	
Troy Clark		Portland Audubon	x
<b>NAME</b>	<b>RECREATION</b>	<b>AFFILIATION</b>	
Tulani Freeman			x
<b>NAME</b>	<b>TRIBAL-CULTURAL RESOURCES</b>	<b>AFFILIATION</b>	
<b>NAME</b>	<b>BUSINESS</b>	<b>AFFILIATION</b>	
Adam Reese	Apex Companies	CCA	x
<b>NAME</b>	<b>ACADEMIC &amp; SCIENTIFIC</b>	<b>AFFILIATION</b>	
Emily Henke			x
<b>NAME</b>	<b>AT-LARGE</b>	<b>JOB / AFFILIATION</b>	
Meei Lum			x
<b>NAME</b>	<b>CSWC STAFF</b>	<b>JOB / AFFILIATION</b>	
Tiffany Barber	Americorps Intern	CSWC Staff	x
Cathy Kellon	Executive Director	CSWC Staff	x
<b>Name</b>	<b>CSWC OFFICERS</b>	<b>JOB / AFFILIATION</b>	
Bob Dolphin	Chair		x
Troy Clark	Vice-Chair	Audubon	x
Nancy Hendrickson	Treasurer	City of Portland BES	x

NAME	VISITORS	JOB / AFFILIATION	
Linda Wysong			x
Anna Buckley		PWB	x
Dana Green		Port of Portland	x

5:00 PM – Council President Bob Dolphin calls meeting to order.

5:00 – 5:15 – Welcome Presentation: History of the Council (Troy Clark)

5:15 – 5:45 – Dinner

5:45 – 6:00 – Icebreaker: On a piece of paper, each attendee submits one interesting thing about themselves that no other council members would know. Nancy and Adam read each aloud, then other attendees guess who the interesting fact is attributed to.

6:00-6:15 - Brief Individual Introductions

6:15 -6:25 – Executive Director Introduction – Cathy Kellon

- Cathy describes her whirlwind introductory month with the Council and highlights key ED activities, including introductory one-on-one meetings with staff and Council members.
- Cathy takes Q&A from Council and guests
- Bob Dolphin inquires about ways that Cathy envisions that the Board can support Cathy and staff. Cathy responds with emphasis on organizational “housekeeping” (development and upkeep of bylaws and other organizational documentation), committee goals, a fundraising plan, and developing a plan to ensure a healthy and vibrant Board.

6:25-6:50 - Discussion: Role of Committees and Committees goals for the year

- Executive Committee
  - Bob Dolphin highlights the mission of the Executive Committee, membership (including open At-Large position), elections, and ED hiring/on-boarding.
- JEDI Committee
  - Presentation includes description of membership (Kirk – staff, and 6-8 Council members), Action Plan, quarterly meetings, and recent JEDI retreat.

- Fundraising Committee
  - Keri Handaly describes committee membership (Keri, Meei, and Susanne – staff), goal of aligning events/needs/revenue, and upcoming events (Lagunitas event and Gala)
- Tech Team
  - Bob Dolphin (on behalf of staff lead – Matt Lee) describes Tech Team mission, meeting schedule, and recent committee activity.
- Building Committee
  - Adam Reese describes Building Committee activities in 2018 and plans/goals for 2019. With NE 47<sup>th</sup> Avenue headquarters property lease with PP&R expiring in July 2019 and building repairs needed, current focus is to meet with PP&R to determine options.

6:50-7:30 - Business Meeting

- Dinner Discussion – Should the Council continue to have dinner as part of meetings? Discussed pros/cons of including dinner as part of Council meetings.
  - Outcome: For a trial period (3 months), dinner will not be provided at Council meetings. Meetings will begin at 5:30. New time will be posted on CSWC website. Individuals may bring their own food if desired.
- Meeting Plan for 2019
  - 2019 Council Meeting Dates selected and will be put on website. Changes for 2019 will include having both a November meeting (11/25/2019) and a December meeting (12/16/2019). The December 2019 meeting will be focused on Gala planning.
- ED brief report on programs, Staff Guest brief report (5 mins)
  - Cathy Kellon – fundraising focus, staff updates
  - Tiffany Raymond – Slough School updates
- Gala Update
  - Keri Handaly provides a brief update on Gala sponsorships, donations, and support needs
- Upcoming events, announcements, and hot topics
  - Troy provides summary of recent correspondence with Harsch Investment Properties regarding possible re-use of the Wapato Corrections Facility. No plan yet, but “close to something happening”.

7:33 PM      Adjourn