

Columbia Slough Watershed Council General Meeting Agenda

Date: Monday, November 25, 2019 **Time:** 5:30 PM to 7:30 PM

Place: [Gregory Heights Library](#), 7921 NE Sandy Blvd, Portland, OR 97213

Attendees:

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| Cathy Kellon | Bob Dolphin | Adam Reese-Apex |
| Kathy Shearin-EMSWCD | Keri Handaly-City of Gresham | Jenn Bies-Port of Portland |
| Troy Clark | Daryl Houtman-BES | Erwin Bergman |

Action Items:

| Action | Lead | Deadline |
|--|--|---------------------------|
| Search for old letters/documentation on Google Drive re: Columbia Slough trail near Prologis and Portland police training center (Pape machinery was old name) | Keri | ASAP |
| For December 5 Holiday Slough Supper: <ul style="list-style-type: none"> ● Red wine (8 bottles) ● Beer (1 case) | <ul style="list-style-type: none"> ● Adam, Jenn, Keri ● Daryl, Bob, Troy | ASAP |
| Draft letter re: Columbia Slough trail – reference previous police commitment to make this investment | Bob | ASAP |
| Draft a proposed letter for Board consideration re: Broadmoor Golf Course development | Daryl | ASAP |
| Finalize agenda including: <ul style="list-style-type: none"> ● Standing JEDI topic ● Land Use discussion ● Board review of letters (preference or required?) | Cathy | For January Board meeting |
| Share a JEDI video | Kathy | For January Board meeting |
| Share JEDI terms electronically with the Board | Cathy | TBD |
| Have Land Use committee discuss what level of Board review is preferred vs. required on letters | Cathy | TBD |
| Share example of EMSWCD's criteria that triggers Board review | Kathy | TBD |
| Develop form for land use-related requests for support (who, what, when, where, why...) | Cathy/staff | TBD |
| Secure non-parks use permit for roofing replacement pending final insurance forms & roofer estimate | Cathy | TBD |
| Conduct mid-year Board meeting schedule check in on dates, start times, locations etc. | Board | Summer 2020 |

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| Try to identify and host Board for 2 nd DEI training | Port and MCDD | Before April 2021 |
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AGENDA

5:30 -- 5:40 Welcome and Introductions

5:40 – 6:15 Guest Presentation

Jenn Bies, PFAS and the Port of Portland

6:15 -- 7:25 Business Meeting

Board Business

- Approval of minutes from Aug, Sept, & Oct
 - Bob motioned to approve; Troy seconded; all approved
- Review proposed 2020 Board calendar
 - The Port and EMSWCD offered to host meetings anytime
 - Stick with 5:30pm start time; can revisit this anytime in the future
 - Keep December 14, 2020 meeting; can always cancel if needed
- Committee Reports
 - Roof repair
 - Got a verbal quote for \$12K from Sunny's contact, waiting for official bid including details of the job in order to compare with the other bid.
 - Have not heard back yet from Malarkey on donated materials
 - Cathy will submit for a permit once she gets insurance info from TBD contractor (told to estimate 8 weeks); while City is vetting permit Cathy will trigger financing (leaning towards Key Bank)
 - JEDI
 - Have been working on a set of terms and definitions as part of a Common Language Tool
 - It's intended to ensure we all mean the same thing when we use these terms. Surrounding discussions about why each term matters to CSWC were really insightful. May tackle a few more terms.
 - Rachel is lead on JEDI and plans to reinvigorate the JEDI committee.
 - May feature DEI in newsletter with a focus on direct action (e.g., homeless encampments – include resources on how to help those facing housing insecurity)
 - Suggestion for Board members to rotate sharing a DEI topic at

each meeting.

- Fundraising
 - May retire this committee and focus on the gala. Discuss after this year's gala. For now, call it the Gala Planning Committee.
 - Would really benefit from clear financial targets for each event (cover costs plus some operating budget), and need to stick to clear deadlines so we don't fall behind.
 - What would a finance committee do if we have a Treasurer and a clear budget including clarity on how we spend unrestricted vs. restricted funds?
 - Could meet 4 times annually: review reports and financial policies, discuss strategies on how to manage resources and priorities for what we spend time on and relative ROI
 - Consider engaging someone from financial community who has the right expertise and promote equity lens too
- Sunny would like to revisit all Committees in 2020; some are required, some are not.
- Gala
 - Deniz Conger is conducting an audit of the gala and evaluating potential venues and how to bring in new donors. More details to come soon.
 - Sheraton is fallback option in March 2020
- Holiday Slough Supper: call for wine and beer donations
- Columbia Slough trail near Prologis and Portland police training center (182nd?) will have a gap between sections
 - Consider sending a letter, attending a City Council meeting and testifying.
 - Police budgets each Spring for next fiscal year so timing is good
- Broadmoor Golf Course plans to sell of a large section of their property (zoned as industrial).
- If a letter is written on CSWC letterhead but signed by staff, does it need to be vetted by the Board?

Announcements, upcoming events, and hot topics

- We're hiring! Please share our [job announcement for the Events & Outreach Director position](#)
 - Received ~15 applications so far
 - No risk to Seth's position from this backfill
- Reminders:
 - Get nominations in for 2020 Leadership & Achievement Awards

- December Board Meeting canceled

7:30 **Adjourn**

Upcoming Events

Edible Landscapes Workshop, December 5, 6:00pm

Holiday Slough Supper: Derby's, December 5, 6:00pm

Holiday Tree Toss: PWB Pump Station, January 4, 10:00am