

Columbia Slough Watershed Council General Meeting Agenda & Minutes

Date: Monday, January 27, 2020 **Time:** 5:30 PM to 7:30 PM

Place: [Gresham City Hall](#), 1333 NW Eastman Parkway

Attendees:

Cathy Kellon	Bob Dolphin	Adam Reese-Apex
Kathy Shearin-EMSWCD	Keri Handaly-City of Gresham	Jenn Bies-Port of Portland
Troy Clark	Daryl Houtman-BES	Meei Lum

Action Item	Lead	Due Date
Review Board member names above and inform Jenn if any errors in spelling	Board Members	ASAP
Get contact info from Cathy & confirm roof scope/cost with Frank	Bob	By January 31
February Board meeting agenda: <ul style="list-style-type: none"> ● Standing topic: Action item review ● Standing topic: JEDI Ground Rules ● Corrected 2019-20 Annual Budget ● Fundraising targets for Board members ● Others TBD 	<ul style="list-style-type: none"> ● Jenn ● Meei ● Cathy ● Cathy/Keri 	By February 24 Board Meeting
(Re)send Board meeting schedule including retreat	Cathy	ASAP
Do some digging into who has decision-making power over the trail at Portland Police bureau and who should be the recipient of a letter; inform Bob	Daryl	ASAP
Ask Sunny for a Prologis contact and inquire if they'd be willing to attend March or April Board meeting to discuss the trail	Bob	ASAP
Secure non-parks use permit for roofing replacement pending final insurance forms & roofer estimate	Cathy	TBD
Conduct mid-year Board meeting schedule check in on dates, start times, locations etc.	Board	Summer 2020
Try to identify and host Board for 2 nd DEI training	Port and MCDD	Before April 2021
Deferred agenda items, due to capacity constraints: <ul style="list-style-type: none"> ● Land Use discussion (policy, priorities/strategy, Committee vs. staff, develop form for land use-related requests for support covering who/what/when/where/why) ● Broadmoor Golf Course: The council has not yet determined if/how/when to participate in that proposed development. ● Board review of letters (preference or required?) ● 		

AGENDA

5:30 – 5:40 Welcome and Introductions

5:40 – 6:00 Kathy Majidi and Jeff Less, “Environmental Overlay Project Update”

- Taking longer than initially expected due to data issues, regulatory discoveries etc.
- Summary of changes:
 - Natural resource buffers: simplified and unified; transition from zone to overlay

- Hillside code and overlay: some steeply sloped areas were removed from the natural resource overlay after methodology changed and older data sources were not very accurate so updating to integrate new DOGAMI landslide hazard data
- Not intending to change level of protection
- Next steps
 - Will come back to CSWC with updated natural resource and hillside maps and codes
 - Public review May-June 2020; hope to have these adopted and in effect by January 2021

6:00 – 7:25 Business Meeting

Board Business

- Approval of minutes from Aug, Sept, Oct, Nov
 - Bob motioned to approve all; Adam seconded; all approved
- Mid-year review – annual work plan updates
 - Mid-year update report shows status of all programs
 - Most changes are in Stewardship and Events
- Mid-year review – financial reports; year to date (YTD) through end of October
 - YTD revenue and expenses are lower than expected (33% through the year) but YTD expenses are exceeding YTD revenue. However, we had money in the bank at the start of the year
 - Expenses – need to look into higher than expected Contracts/Professional Services spending; equipment rental is over budget due to summer events
 - Behind on individual donation and corporate giving – although current report does not include end of year donations we still need to prioritize Gala and other events and donations
 - Now able to code all costs by admin or program(s)
- Committee Reports
 - JEDI: Rachel is looking to organize the next JEDI Committee meeting in late Feb
 - Stewardship
 - Matt's backfill position: job posted and open until 2/25; Max (seasonal position) is stepping up and doing a great job
 - Digging into review of all compensation to ensure we're competitive, can retain staff and have clear career progression
 - Think we need more mid-level positions that reflect required leadership
 - Stewardship Saturday events are seeing high turnouts
 - Fundraising:
 - February Board meeting – will discuss fundraising targets and priorities for Board members
 - Building:
 - Verified there is no asbestos
 - Have not heard price difference to coat vs. tear off and replace
 - Still waiting on contractor's proof of insurance and on response from Malarkey re: donations which would lower the cost but not critical to move forward
 - Move forward as soon as possible

- Standing JEDI topic:
 - Kathy reviewed example of Ground Rules and shared a video (<https://www.youtube.com/watch?v=hDd3bzA7450>)
 - Consider 5 mins at every meeting on terminology; quarterly deeper dive discussions on how to apply equity lens to decision making

Announcements, upcoming events, and hot topics

- Board retreat schedule (Board members can find schedule on CSWC website)
- Trail at Portland Police Station: would be good to determine who has decision-making power; consider inviting Prologis and/or the City to a Board meeting to discuss this topic
- [Expo Center](#) Plans
- [E-zones](#) on hold for our area
- Other

7:30 Adjourn

Upcoming Events

Stewardship Saturday: Columbia Children's Arboretum, February 1, 9:00am

World Wetlands Day at Smith & Bybee, February 2, 9:00am

Stewardship Saturday: NE Ainsworth Habitat Corridor, February 8, 10:00am

Stewardship Saturday: Heron Lakes Golf Course, February 22, 9:00am

CSWC Board Meeting: Multnomah County Drainage District, February 24, 5:30pm

Slough Supper: Derby's, February 27, 6:00pm

Stewardship Saturday: Wilkes Creek Headwaters, February 29, 9:00am