

**Columbia Slough Watershed Council
General Meeting Agenda**

Date: Monday, November 27, 2017

Time: 5:00 PM to 7:30 PM

Place: MCDD Office

Board of Directors

NAME	GOVERNMENT AGENCIES	AFFILIATION	
Kathy Shearin	EMSWCD	Urban Lands	✓
Lisa Appel	Port of Portland		✓
Lynn Barlow	City of Portland	Parks and Recreation	✓
Keri Handaly	City of Gresham		✓
NAME	NEIGHBORHOODS	AFFILIATION	
Erwin Bergman	Cully		✓
Linda Robinson			✓
Bob Dolphin			✓
NAME	ENVIRONMENTAL	AFFILIATION	
Troy Clark		Portland Audubon	✓
NAME	RECREATION	AFFILIATION	
NAME	TRIBAL-CULTURAL RESOURCES	AFFILIATION	
NAME	BUSINESS	AFFILIATION	
Travis Skidmore	Boeing Portland		
Adam Reese	Apex Corp	Columbia Corridor Association	✓
	ACADEMIC & SCIENTIFIC	AFFILIATION	
	AT-LARGE	JOB / AFFILIATION	
Meei Lum			
NAME	CSWC STAFF	JOB / AFFILIATION	
Corrina Chase	Executive Director	CSWC Staff	✓
Susanne Raymond	Outreach Director	CSWC Staff	✓

Jennifer Starkey	Education Director	CSWC Staff	
Matthew Lee	Stewardship Director	CSWC Staff	
Kirk Fatland	Volunteer Coordinator	CSWC Staff	
Monica McAllister	Nadaka Park Coordinator	CSWC Staff	
Amira El-Cherbini	Educator	CSWC Staff	
Jakob Jarecki	Habitat Restoration Educator	Americorps Member	
Name	CSWC OFFICERS	JOB / AFFILIATION	
Bob Dolphin	Chair		✓
Troy Clark	Vice-Chair		✓
Nancy Hendrickson	Treasurer		✓
	Secretary		
NAME	VISITORS	JOB / AFFILIATION	
Doug Wise		Portland Water Bureau	
Brian Eberhardt	Takin'Notes	MCDD	✓
Reed Wagner	Takin'Notes	MCDD	✓

- Meeting called to order at 5:10pm
- Minutes - Accepted at 5:12 pm
 - Kathy proposed
 - Adam seconded
- Discussed financials.
 - Awaiting report from OWEB. Been negotiating with Portland Water Bureau - revenue has been slower than anticipated. Income is currently behind schedule.
 - Give Guide has been at about \$1,000. Budgeted for \$6,000. Not sure when it will be reached. Port of Portland offered to send out the word.
 - Event at “The Zipper” December 7 with Depave
 - Trivia Event on December 14 fundraiser at Pizza Schmizza
 - Question asked about grant status - Corrina says CSWC is on track.
 - Motion to approve treasury report by Troy, seconded by Lynn. Approved at 5:21pm.
- Election of boards. 5 members needed.
 - Sunny Simpkins has submitted an application to be considered as a representative. Motion moved by Kathy, seconded by Lisa. Approved by 5:23pm. Shared interest in Executive Committees and is willing to be nominated.
 - Secretary is open.
 - Adam asked if Bob is still willing to maintain position.
 - Nomination for Sunny to be elected for Secretary.
 - Discussion: Corrina shared that Secretary is responsible for minutes. Is required to check on legal requirements of the Council. Does recordkeeping.

- **Discussion:** Lisa asked about open-meeting law for Executive Committee and whether non-appointed members could attend. Corrina shared that it's not a public meeting, so it's not required, but generally allow others to participate.
- **Nomination for Executive Committee.** Lisa shared she is interested for at-large.
- **All candidates were stated up for motion.** Linda Motioned. Kathy seconded. Approved at 5:32pm.

New Council:

Bob Dolphin	Chair
Troy Clark	Vice-Chair
Nancy Hendrickson	Treasurer
Sunny Simpkins	Secretary
Lisa Appel	At-Large, Executive Comm.

- **Events. Began discussing at 5:32pm.**
 - **Corrina Discussed Trivia Night and Zipper Fundraiser** again for those who weren't here at the beginning. "Big Give Days" discussed. Give Guide has benefits for fundraising, outreach/promotion, and volunteers.
 - **Corrina discussed Thirsty Thursday with Next Adventure Paddle Center** - educational topics presented. Opportunity to present, but no donations-specific to CSWC.
- **Justice, Equity, Diversity, Inclusion (JEDI).** Corrina discussed and invited participants. It's on Wednesday, December 6, from 1-5pm. Discussed 5:40pm
 - **NAO Consulting has hours available** - staff retreat scheduled to review goal status. Committee (unknown topic) has met and is hoping to have more input from board members and participate in January Board Meeting.
- **Tech Team Survey** - Available online and in-person. Have received ~3 responses. Wants board input. Discussed at 5:45pm.
 - **Focus: 5-Year Stewardship Action Plan Board Input.** Asking for input on shifts in direction and if CSWC ends up re-prioritizing. Considering expanding services/priorities to support Stewardship.
- **Kathy Shearin mentioned an idea of a new Watershed Council at 5:49pm** currently be. Corrina mentioned that they are looking at having a new Watershed Council along the Willamette (concern about Superfund sites in Willamette) - Multnomah Watershed Council. It is being proposed by community members and local partners. Water Pollution Control Laboratory (BES) meeting (date missed).
 - **Certain recognitions for local funding (OWEB General Council funding grants) are limited** currently to already recognized locations. Current discussions are about feasibility.
 - **Many in group were surprised about the fact that Mainstem of Willamette is not covered by a Watershed Council.**

- Corrina mentioned the idea of discussing in January meeting about being a fiscal sponsor to the proposed Council. Nancy suggested waiting until there is more of a mission to evaluate.
 - Corrina shared that CSWC is currently a fiscal agent for “Resourceful Use” - signing grants and checking invoices against the grant.
 - Kathy mentioned that the project is outside of Watershed Council’s geographical region. *Willamette Riverkeepers might be a better candidate.*
 - Linda encouraged something more than an advocacy group.
- Lisa was interested in pulling together existing resources and groups.
- **Tripointfundraising.com video . Goals for fundraising.**
 - **Get a meeting in person. It’s about relationships**
 - Thank donor for all participation up to date
 - Update on programs
 - Tell them you want to meet with them to ask their advice
 - **Good questions for meeting**
 - Why did you give to our organization
 - Why did you continue to give to our organization
 - What is their favorite and least favorite aspects of your service/organization
 - What could we do to improve
- **2nd video**
 - **Similar content**
- **Discuss tactics for fundraising**
 - **There is a google sheet put together for target contacts**
 - **There will be packets of information for board member meetings with prospects**
 - **Role playing exercise**
- **Sponsorships assignments were created**
 - **Goal is to get a meeting signed up**
 - **the spreadsheet will be sent out**
- **Meeting adjourned at**